

**CITY OF CREDIT RIVER  
SCOTT COUNTY  
STATE OF MINNESOTA**

**RESOLUTION 2024-03 Delegating Authority to Pay Claims and Make Electronic Funds Transfers**

**WHEREAS,** Minnesota State Statute Section 412.271, Subd. 8 states that a city council may delegate its authority for paying certain claims against the city to a city administrative official subject to certain criteria; and

**WHEREAS,** Minnesota State Statute Section 471.38, Subd. 3 and 3a states that a city council may authorize electronic fund transfers subject to certain criteria; and

**WHEREAS,** the prerequisite criteria for delegating the payment of claims authority have all been met by the city through the following: (i) city's internal accounting and administrative procedures, (ii) regular review of expenditure list by City Council at each meeting, and (iii) preparation of an annual audited financial statement attested by an independent certified public accountant, public accountant, or state auditor; and

**WHEREAS,** procurement of goods and services are made under the authority granted in the purchasing policy, council approval and/or applicable state statutes; and

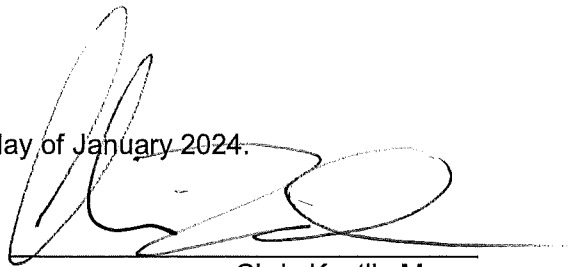
**WHEREAS,** Minnesota State Statute Section 471.425, Subd. 2 states that cities that have at least one regularly scheduled meeting per month must pay their bills within 35 days of receipt and this delegation of authority is conducive to this end while assuring appropriate city council oversight.

**WHEREAS,** the prerequisite criteria for authorizing payments by electronic funds transfer will be met by the city through the following: (i) city's internal accounting and administrative procedures, (ii) bank process controls and administrative procedures; and (iii) regular review of expenditure list by City Council at each meeting.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CREDIT RIVER, MINNESOTA** as follows:

1. The recitals set forth above are incorporated herein.
2. The City Finance Director is authorized to pay all claims made against the City that meet the standards and procedures established by the Finance Department, City policies, City Council, and the requirements of applicable statutes.
3. The City Finance Director is authorized to pay such claims via electronic funds transfer, in accordance with the foregoing requirements and Minnesota Statute 471.38, subsd. 3 and 3a.

Passed and adopted by the Credit River Council this 8th day of January 2024.



Chris Kostik, Mayor

*Karen Donovan*

Karen Donovan, City Clerk